

Online Student Services - Main Menu: This is the page you will see when you first visit the new Online Student Services page

The screenshot shows the Thomas Edison State University Online Student Services Main Menu. The page has a header with the university logo, the title "Online Student Services", and navigation links for "LOG IN", "MAIN MENU", and "CONTACT US". A welcome message is displayed, followed by instructions for new users. A blue bar labeled "Students Click Here" is visible. Two yellow callout boxes provide additional guidance: one points to the "I'm new to Online Student Services" link, and the other points to the "Students Click Here" bar. The footer includes links for "Account Information" and "What's My Password?", along with the "WebAdvisor 3.1" logo.

THOMAS EDISON STATE UNIVERSITY

Online Student Services

[LOG IN](#) | [MAIN MENU](#) | [CONTACT US](#)

Welcome to Thomas Edison State University Online Student Services, where you can view your academic evaluation, search and register for courses, check your grades and review the status of your financial aid. If you have any questions, please contact the Office of Admissions and Enrollment Services at enrolled@tesu.edu, (609)777-5680, or via the Helpdesk in myEdison (select Admissions and Enrollment from the menu).

Welcome Guest!

Online Student Services gives students and the University community access to our helpful applications.

If you are new to Online Student Services, select:

[I'm new to Online Student Services](#)

Once you have your ID and password select LOG IN from the top or bottom tabs.

Always use caps off when entering your ID and password.

Click "I'm new to Online Student Services" to obtain your user ID and password, which enables you to login to the new system. For most students, your user ID will be your first name, followed by a period, then your last name (example: frank.smith). Students who have the same first and last names will be assigned a number to provide them with unique user IDs (example:

Students Click Here

Click "Online Student Services" in the blue bar to login into the system. You will need your new user ID and password to access the main student page, where you can search, register and pay for courses, view transcripts, financial aid information, academic information and more

[Account Information](#) [What's My Password?](#)

[LOG IN](#) | [MAIN MENU](#) | [CONTACT US](#)

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First Step - I'm New to Online Student Services page: This is the page you will see after you click "I'm New to Online Student Services." Click the "OK" button and follow the directions to obtain your user ID, password and login to the new system.

**THOMAS EDISON
STATE UNIVERSITY**

Online Student Services

[LOG IN](#) | [MAIN MENU](#) | [DEFAULT MENU](#) | [CONTACT US](#)

New to Online Student Services

Follow these four steps to log in for the first time:

1. Get your User ID
2. Reset your Password
3. Check your e-mail to receive your Password
4. Log in

Click OK to proceed to step 1

OK

Click the "OK" button and follow the directions to obtain your user ID, password and login to the new system.

[LOG IN](#) | [MAIN MENU](#) | [DEFAULT MENU](#) | [CONTACT US](#)

WebAdvisor 3.1
POWERED BY GALILEO

What's my User ID?

In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.

* = Required

Last Name*

SSN

OR

University ID

Enter your last name

Social Security Number
Or
University ID number

Click Submit

[What's My Password?](#) [Change Password](#)

[LOG IN](#) | [MAIN MENU](#) | [DEFAULT MENU](#) | [HELP](#) | [CONTACT US](#)

WebAdvisor 3.1
Powered by Netegrity

CURRENT STUDENTS

Welcome Guest!

Log In

User Name should be in the firstname.lastname format. You do not need the "students\i" domain OR your actual University ID number for this login.

User Name

Password

Hint

☐**SUBMIT**

Enter your
user Name (example: frank.smith)
and Password

Click Submit

Second step - Online Student Services, Students Menu page: This is the page you will see after you login to the new system. This is the main student services page that enables you to search, register and pay for courses, view transcripts, view financial aid information, view academic information, change their password, update their address and much more.

Let's start with searching and registering for a course.

THOMAS EDISON STATE UNIVERSITY *Online Student Services*

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [CONTACT US](#)

To log in, you need your User ID and Password. Click the Log In tab above or below; otherwise select "I'm new to Online Student Services" below.

CURRENT STUDENTS - STUDENTS CLICK HERE MENU Welcome Teststudent2!

The following links may display confidential information.
Note: You need to login to access all the Applications.
If you are identified as "GUEST" please login.
You may also select "I'm new to Online Student Services" on the Main Menu to setup your login.

User Account	Communication
I'm New to WebAdvisor What's my User ID? What's my password Change Password Verify/Change Address, Emails and Phone Numbers	My Documents
Financial Information	Registration
Account Summary by Term Choose My Enrollment	Search, Register or Drop courses
Financial Aid	Academic Profile
Financial aid status by year Financial aid status by term Financial aid award letter Financial Aid Shopping Sheet FA Year Awards View	Grade Point Average by Term Transcript Request Status Graduation Application Academic Evaluation Transcripts Received Grades Unofficial Transcript Schedule My Profile My Student ID

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [CONTACT US](#)

WebAdvisor 3-1
POWERED BY SMART

Search, Register and Pay Courses - Students Menu page: If you are ready to move forward using Online Student Services, scroll to the bottom and select “Search, Register and Pay for Courses” from the choices. You will notice a few other options here, including the “Register for Previously Selected Courses,” and “Drop Courses” . For the purposes of this guide, we will focus on searching and registering for a course.

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Online Student Services

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CURRENT STUDENTS Welcome Teststudent2!

Search, Register or Drop courses

Registration begins at 9:00 am ET on the first day of the regular registration for each term on Online Student Services.

[Academic Calendar](#); Please refer to your respective yearly Academic Calendar to secure future enrollment dates, and avoid penalty.

NCPACE course registrations are not accepted on Online Student Services and students must register for courses here: [NCPACE Registration](#)

Please click on the links below for information on the registration process

[Course Registration - Payment Requirements and Financial Aid Information](#)
[Navy, Marines, Coast Guard, Air Force Students or MyCAA Spouses Using Use-Front Tuition Assistance](#)
[Registration in Graduate Courses, PLA, Professional and Continuing Studies](#)

Select from the registration choices below.

☒ Search, register and pay for courses
☐ Register for previously selected courses
☐ Drop courses

SUBMIT

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WebAdvisor 3.1
POWERED BY ORACLE

Click “Search, register, and pay for courses”

Search & Register for Courses - Students Menu page: Below (left) is the next screen you will see. So next, select the term you wish to register for. Then, search for your course by subject, course number or title. Then, click the “Submit” button.

THOMAS EDISON STATE UNIVERSITY Online Student Services

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT Us

CURRENT STUDENTS Welcome Teststudent2!

Search/Register for Courses

* If your student status is Non Matriculated (NUNON/OSNON), Inactive (NUIAC/OSIAC), or Leave of Absence (NULO/OSLOA), be aware that you are not currently an enrolled Thomas Edison State University student and are not currently pursuing any degree plan at the University. You may register for course(s) but it will be as a non-enrolled student. If you wish to pursue a degree and enroll in the University, please contact the Office of Admissions and Enrollment Services at 609-777-5680, Option 1 - enrolled@tesu.edu to update your status.

* If your student status shows as applicant (NUIAP/IOSAPP) and you register for a course you will become enrolled in the Per Credit Tuition Plan. As of the 10th day of the term, you will officially become an enrolled student at Thomas Edison State University.

* If you are unable to withdraw online due to a hold, please complete our online Request for Course Withdrawal Form. The form is located on the Thomas Edison State University home page, under Current Students - Student Forms [HERE](#). There is also the option of sending a letter to the Office of the Registrar, via email, fax or mail.

When paying by credit or debit card, a non-refundable third party convenience fee of 2.75 percent (with a minimum charge of \$3.00) will be added to the University's charges. I understand that the convenience fee is NON-REFUNDABLE. To avoid convenience fees you can pay via electronic check/ACH payment. Electronic payments require your bank routing and account numbers.

Please be advised that we are currently in the 2019 June term late registration period. Please enroll in the 2019 July term to avoid penalty. Most student populations, such as students enrolled in the Comprehensive tuition plan or the Per Credit tuition plan will be charged the late registration fee of \$150 as part of the 2019 June registration process. Late fees are nonrefundable and you will be deregistered from the course(s) if the fee is not paid.

Name Student Status

Term

Subject

Academic Level

Instructor's Last Name

SUBMIT

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT Us

WebAdvisor 3.1

Search for a course by subject

Search by course level or mentor.

After you select a term and either a subject, course level or mentor name, click the “Submit” button at the bottom of the page.

View of term drop-down menu

Term

July 2019

June 2019

Prof Studies Spring 2019

View of Course level drop-down menu

Continuing Studies

Graduate

Undergraduate

View of course subject drop-down menu

Accounting

Anthropology

Administration of Justice

Applied Science and Technology

Art

Astronomy

Aviation Flight

Aviation Management

Business Forecasting

Biology

Business Education

Business

Computer Applications

Workforce Career Coach Facility

Change, Conflict & Resolution


Child Development Services

Chemistry

Computer Information Systems

Computer Science Technology

Search & Register for Courses - Students Menu page: After you click “Submit,” the screen below will appear. Next, move your cursor to the “Action” drop-down menu on the left side of the screen and select “Register.” Then, click on the “Submit” button at the bottom of the page. You will notice that any courses you are currently registered for will also appear on this screen, along with the option to drop a course.



Online Student Services

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [HELP](#) | [CONTACT US](#)

CURRENT STUDENTS

Welcome Teststudent2!

Course Selection Results


Re-sort my results

TERM Term, Section Name

Select	Term	Status	Course Name and Title	Instruction Method	Mentor	Available/ Capacity	Credits
<input type="checkbox"/>	July 2019	Open	ACC-101-EP001 (69275) Prin. of Fin Accto	e-Pack	O. Office of Test Admin	25 / 25	3.00
<input type="checkbox"/>	July 2019	Open	ACC-101-GS001 (69376) Prin. of Fin Accto	Guided Study Courses	K. Smith	14 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-101-OL009 (69377) Prin. of Fin Accto	Online Course	M. Layvand	12 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-101-TE100 (69378) Prin. of Fin Accto	TECEP Examination	O. Office of Test Admin	50 / 50	3.00
<input type="checkbox"/>	July 2019	Open	ACC-102-EP001 (69379) Prin. of Marl Accto	e-Pack	O. Office of Test Admin	24 / 25	3.00
<input type="checkbox"/>	July 2019	Open	ACC-102-GS001 (69380) Prin. of Marl Accto	Guided Study Courses	K. Smith	15 / 15	3.00
<input checked="" type="checkbox"/>	July 2019	Open	ACC-102-OL009 (69381) Prin. of Marl Accto	Online Course	J. Mathias	9 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-102-TE100 (69382) Prin. of Marl Accto	TECEP Examination	O. Office of Test Admin	50 / 50	3.00
<input type="checkbox"/>	July 2019	Open	ACC-201-OL009 (69383) Intermediate Accounting I	Online Course	S. Duhn	12 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-202-OL009 (69384) Intermediate Accounting II	Online Course	K. Smith	15 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-303-OL009 (69385) Cost Accounting	Online Course	B. Havens	15 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-401-OL009 (69386) Advanced Accounting I	Online Course	S. Duhn	15 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-402-OL009 (69387) Advanced Accounting II	Online Course	E. Kaplan	15 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-411-OL009 (69388) Auditing	Online Course	S. Duhn	14 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-415-OL009 (69389) Advanced Audit	Online Course	K. Abdel Ghany	15 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-421-OL009 (69390) Federal Income Taxation	Online Course	M. Layvand	15 / 15	3.00
<input type="checkbox"/>	July 2019	Open	ACC-421-TE100 (69391) Federal Income Taxation	TECEP Examination	O. Office of Test Admin	50 / 50	3.00
<input type="checkbox"/>	July 2019	Open	ACC-604-MS900 (70734) Fundamentals of Accounting I	MSM	E. Gregory	15 / 15	3.00

SUBMIT


[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [HELP](#) | [CONTACT US](#)

[My Schedule](#)


The “Select” column on the far left, click the open box to pick your course(s). A check mark will appear in the box.

Click on “Submit” after courses have been selected

Search & Register for Courses - Students Menu page: After you click “Submit,” the screen below will appear. Next, move your cursor to the “Action” drop-down menu on the left side of the screen and select “Register.” Then, click on the “Submit” button at the bottom of the page. You will notice that any courses you are currently registered for will also appear on this screen, along with the option to drop a course



Online Student Services

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT US

CURRENT STUDENTSWelcome Teststudent2!

Register for Previously Selected Courses OR Drop Courses

* If your student status is Non Matriculated(NJNON/OSNON), Inactive(NJAC/OSIAC), or Leave of Absence(NJLOA/OSLOA), be aware that you are not currently an enrolled Thomas Edison State University student and are not currently pursuing any degree plan at the University. You may register for course(s) but it will be as a non-enrolled student. If you wish to pursue a degree and enroll in the University, please contact the Office of Admissions and Enrollment Services at 609-777-5680, Option 1 - enrolled@tesu.edu to update your status.

* If your student status shows as applicant(NJAPPIOSAPP)and you register for a course you will become enrolled in the Per Credit Tuition Plan. As of the 10th day of the term, you will officially become an enrolled student at Thomas Edison State University.

* **If you are unable to withdraw online due to a hold**, please complete our online Request for Course Withdrawal Form. The form is located on the Thomas Edison State University home page, under Current Students - Student Forms [HERE](#). There is also the option of sending a letter to the Office of the Registrar, via email, fax or mail.

When paying by credit or debit card, a non-refundable third party convenience fee of 2.75 percent (with a minimum charge of \$3.00) will be added to the University's charges. I understand that the convenience fee is **NON-REFUNDABLE**. To avoid convenience fees you can pay via electronic check/ACH payment. Electronic payments require your bank routing and account numbers.

Name

Student Status

Teststudent2 Teststudent2 Abc

GRIAC Graduate Inactive

Action for ALL Pref. Courses (or choose below)

Preferred Courses

Action	Term	Course Name and Title	Instruction Method	Mentor	Credits
<div>Register</div>	July 2019	ACC-102-OL009 (69381) Prin. of Mgrl Acctg	Online Course	J. Mathias	3.00

Important message: The schedule below is your current course schedule, not new courses for which you are registering for a future term. Checking the box next to a course will withdraw you from the course, mark it as withdrawn on your academic record and remove it from your list of active courses in your MyEdison account. **Please do not check the box to drop a course unless you intend to remove it from your current schedule.** Please reference the College Catalog for the full course withdrawal policy.

Please be advised that dropping courses may affect your Financial Aid award amount. Please view the [Student Financial Aid Handbook](#) for more information.

If you are under the **comprehensive tuition plan** and are withdrawing after the 21st day of the term, the credits being withdrawn from will count towards the maximum 36 credits allowed under the annual comprehensive tuition plan.

Please refer to our withdrawal tuition refund schedule prior to submitting your withdrawal. All requests received are final. [Course Withdrawals and Refunds](#)

Drop	Term	Course Name and Title	Instruction Method	Mentor	Credits
<input type="checkbox"/>		You are not currently registered for any sections.	N/A		

If one of my choices is not available

ALL Allow me to adjust all


SUBMIT

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT US

Manage Waitlist | My Schedule

WebAdvisor 3.1
POWERED BY BLACKBOARD

Search & Register for Courses - Students Menu page: After you click “Submit,” the screen below will appear that shows the course(s) you are registering for as well as those you have already registered for. At this point, you can add more courses by clicking on the “Click HERE to add more Courses” link. To complete online registration and pay for your course(s), click the “OK” button at the bottom of the page.



Online Student Services

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT US

CURRENT STUDENTS

Welcome Teststudent2!

Registration Results

Term	Status	Course Name and Title	Mentor	Credits
July 2019	Registered for this section	ACC-102-OL009 (69381) Prin. of Mgrl Acctg	J. Mathias	3.00

Here are all of the sections for which you are currently registered:

Term	Course Name and Title	Mentor	Credits
July 2019	ACC-102-OL009 (69381) Prin. of Mgrl Acctg	J. Mathias	3.00

[Click HERE to add more Courses](#)

Once you have completed your Course Registration and made your payment (if applicable) by clicking OK, be sure to visit the Academic Evaluation tab on Online Student Services menu to see where your registered TESU courses fall in your degree requirements.

Select OK below to Check Out


OK

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT US

WebAdvisor 3.1
POWERED BY DELTA

Next, click Make a Payment. This will take you to the University's secure payment system called Touchnet, where you can pay for your course registration(s) with a credit card or electronic check.

Failure to continue with this step in registration will result in the courses you selected being deregistered the next business morning. This only applies to students paying out of pocket tuition. Students using Financial Aid or Tuition Assistance are not required to make payment at this point, unless paying applicable late fees.



Online Student Services

CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT US

CURRENT STUDENTS

Welcome Teststudent2!

Pay my account balance

REGISTRATION PAYMENT IS REQUIRED:
To successfully complete your registration, you must pay your term balance at this time, unless:
* You have approved TESC Financial Aid for this term
* You submitted a Tuition Assistance form electronically when you registered
* You are an approved VA Chapter 33 student
BALANCE DISPLAYED ON THIS SCREEN: Generally this is your balance for the current registration term. You may have previous amounts due which will NOT be reflected on these screens.
CONFIRMATION: If you fail to pay, and are not in one of the above 3 groups, you will be automatically deregistered the next business day. All successful registrations will be confirmed by the Office of the Registrar within 2 business days by email.

Balance	Description	Total Charges	Payments	Financial Aid Remaining	Refunds
2,004.00	July 2019, Student Receivables	2,004.00	0.00	0.00	0.00
889.26-	January 2016, Student Receivables	889.26-	0.00	0.00	0.00
562.50	November 2015, Student Receivables	562.50	0.00	0.00	0.00
326.76	October 2015, Student Receivables	326.76	0.00	0.00	0.00
778.00-	September 2014, Student Receivables	778.00-	0.00	0.00	0.00
1,763.00	Enrollment Year 2014, Student Receivables	1,763.00	0.00	0.00	0.00
1,173.00-	February 2014, Student Receivables	1,173.00-	0.00	0.00	0.00
188.00	January 2014, Student Receivables	188.00	0.00	0.00	0.00

A summary of account balance

Total Amount Due 2,004.00

Current total tuition balance


Make a Payment


Once charges are confirmed, click "Make a Payment"


CHANGE PASSWORD | LOG OUT | MAIN MENU | STUDENTS MENU | HELP | CONTACT US

WebAdvisor 3.1
POWERED BY GRAILS

The University's secure payment system, Touchnet, will open in a new screen for you to proceed to make payment. Review the instructions on the left, and click Make Payment. Graduate and Nursing students can select Enroll in Payment Plan if they choose to set up a payment plan for their course tuition



Logged in | Logout 

 My Account Make Payment Payment Plans Deposits Help

Announcement

Please follow these three steps when registering for a course:

1. Select "Make Payment"
2. Select "Pay by term"
3. Select the term in which you would like to register. For example: "2018MAR".

If you miss one of these steps, it may result in a payment allocation error and inaccurate registration receipt.

Payment is required at the time of registration unless:

- You have approved TESU Financial Aid for this term
- You submitted a Tuition Assistance form electronically when you registered
- You are an approved military VA Chapter 33 student

The balance displayed on this screen: Generally this is your balance for the current registration term. You may have previous amounts due which will not be reflected on these screens.

Confirmation: If your payment is not submitted and you are not in one of the above three groups, you will be automatically deregistered the next business day. All successful registrations will be confirmed by the Office of the Registrar within two business days by email.

Student Account

ID

Balance

\$2,004.00


View Activity


Enroll in Payment Plan


Make Payment


Graduate Students and Nursing Undergraduate students are eligible to enroll in a payment plan, by selecting "Enroll in Payment Plan." All others, must select "Make Payment."

My Profile Setup

 Authorized Users

 Personal Profile


 Payment Profile

 Security Settings


Term Balances

2019JUL	\$2,004.00
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Secured by 


Review transaction details and click “Continue to PayPath” to make payment. After successful payment, you will receive email confirmation from the Office of the Registrar within 2 days. Students can also review their schedule anytime through Online Student Services.





Logged in as: [REDACTED] | Logout


[Home](#) [My Account](#) [Make Payment](#) [Payment Plans](#) [Deposits](#) [Help](#) [My Profile](#)

Account Payment


Amount


Method


Confirmation


Receipt

Please review the transaction details. Clicking Continue will open a new window, where you will complete your transaction.

Payment Information

2019JUL	\$2,004.00
Payment Amount	\$2,004.00
Payment Date	5/23/19

Paid To

Thomas Edison State University
111 W. State St.
Trenton, NJ 08608

Confirmation Email

Primary [REDACTED]

Selected Payment Method

TOUCHNET PAYPATH

Change Payment Method

Back

Cancel

Continue to PayPath

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