Payment Plan Enrollment Instructions.

1. Click on Make a Payment

   Pay my account balance

   **REGISTRATION PAYMENT IS REQUIRED:**
   To successfully complete your registration, you must pay your term balance at this time, unless:
   * You have approved TESC Financial Aid for the term
   * You submitted a Tuition Assistance form electronically when you registered
   * You are an approved VA Chapter 33 student

   **BALANCE DISPLAYED ON THIS SCREEN:** Generally this is your balance for the current registration term. You may have previous amounts due which will be added to the current balance.

   **CONFIRMATION:** If you fail to pay, and are not in one of the above 3 groups, you will be automatically deregistered the next business day. All successful registrations within 2 business days by email.

<table>
<thead>
<tr>
<th>Balance</th>
<th>Description</th>
<th>Total Charges</th>
<th>Payments</th>
<th>Financial Aid Remaining</th>
<th>Refunds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1,428.00</td>
<td>June 2014, Student Receivables</td>
<td>1,428.00</td>
<td>0.00</td>
<td>0.00</td>
<td>3.00</td>
</tr>
</tbody>
</table>

   Total Amount Due: 1,428.00

   | Make a Payment |

2. Click on Payment Plans

3. Click on Enroll Now
4 Select Term

5 Read payment plan notes hit Continue or Cancel
6 Select Display Payment Schedule

Plan Enrollment

Select Payment Plan  Schedule Payment Plan  Payment Plan Agreement

View Payment Plans for Term: 2014JUN  Select

June Test Plan
1. Enrollment in the Deferred Payment Plan occurs when the participant completes this enrollment form. In addition, the non-refundable fee of $10 per term must be successfully processed. Enrollment in the Deferred Payment Plan must be completed during the registration period. 2. Payment amounts for the first payment (30 days into term) will be based on 50% of the term balance on the term.

View full plan description

June Test Plan Details
Term(s): 2014JUN
Enrollment deadline: 5/16/14
Scheduled payments: Required
Setup fee: $10.00
Minimum down payment: $0.00
Number of payments: 2
Payment frequency: Fixed Dates

Continue  Cancel

7 Select Continue
### Plan Enrollment

<table>
<thead>
<tr>
<th>Description</th>
<th>Charged($)</th>
<th>Credits($)</th>
<th>Down Payment($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition</td>
<td>1,428.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Down payment</td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
</tbody>
</table>

**Eligible Charges and Credits**

**Recalculate Payment Schedule**

<table>
<thead>
<tr>
<th>Description</th>
<th>Due Date</th>
<th>Amount($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Setup fee</td>
<td>Due now</td>
<td>10.00</td>
</tr>
<tr>
<td>1st installment</td>
<td>5/19/14</td>
<td>714.00</td>
</tr>
<tr>
<td>2nd installment</td>
<td>6/28/14</td>
<td>714.00</td>
</tr>
</tbody>
</table>

**Total of installments:** 1,428.00

**Total fees:** 10.00

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8 Select Payment Method
You must pay for plan fees before your enrollment can be processed. Future installments will be paid using the same payment method, by this system, on the date they are due. You are responsible for making sure that the payment method remains valid for the duration of this payment plan. If installment amounts change (due to new charges or credits), the scheduled payments will adjust accordingly.

**Electronic Check** - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler's checks, etc.

**Credit Card** - We accept the following credit cards:
You must pay for plan fees before your enrollment can be processed. Future installments will be paid using the same payment method, by this system, on the date they are due. You are responsible for making sure that the payment method remains valid for the duration of this payment plan. If installment amounts change (due to new charges or credits), the scheduled payments will adjust accordingly.

Select Payment Method

Payment Method

New Electronic Check (checking)

Select

Electronic Check - Electronic payments require a bank routing number and account number. Payments can be made from a personal checking or savings account. You cannot use corporate checks, i.e. credit cards, home equity, traveler’s checks, etc.

Credit Card - We accept the following credit cards:

VISA  MasterCard  Discover  American Express

Personal accounts only. No corporate accounts, i.e. credit cards, home equity, traveler's checks, etc. Do NOT enter debit card number. Enter the complete routing number and bank account number. The illustration shown is only an example to show where to find the routing number and bank account number on a personal check.

*Account type:  Select account type

*Routing number:  (View example)

*Account number:  

*Confirm account number:  

Billing Information

*Name on account:  

[ ] Check here for an international address

*Billing address:  

Billing address line two:  

*City:  

*State/Province:  Select State/Province

*Postal code:  

*Save payment method as:  (e.g. Primary Checking)

Continue  Cancel
After payment has been accepted, and student has saved the payment method, the Plan Agreement is displayed.
Student must click on the box next to I Agree to complete enrollment in payment plan

On the next screen the student must click on the box next to the statement “I agree to the above terms and conditions
After the student has hit continue they will see a Payment Receipt for the $10 fee.
The student will also receive an email.

This is an automated message to confirm that your payment plan enrollment was successful. Payment plan details along with your installment schedule are listed below.

=============== PAYMENT PLAN DETAILS ===============
Payment Plan Name -- [ June Test Plan ]
Setup Fee --- $10.00 payment submitted.
1st Installment -- $1,428.00 due on 5/18/14.
2nd Installment -- $1,428.00 due on 6/26/14.

The student can click on My Account and log out.
Account Alerts

No alerts at this time.

Announcements

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- You are an approved VA Chapter 33 student

BALANCE DISPLAYED ON THIS SCREEN: Generally this is your balance for the current registration term. You may have previous amounts due which will NOT be reflected on these screens.

CONFIRMATION: If you fail to pay, and are not in one of the above 3 groups, you will be automatically deregistered the next business day. All successful registrations will be confirmed by the Office of the Registrar within 2 business days by email.

My Account

Current Account Status

Balance: $2,846.00

Make a Payment  View Account Activity

Statements

eBill Statement

You currently do not have any billing statements.

Term Balances