

Thomas Edison State University

Campus Security Report

Introduction

Thomas Edison State University places safety and security of all students and staff at the highest priority. The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (originally the Student Right-To-Know and Campus Security Act under Public Law 101-542, as amended by the Higher Educational Technical Amendments of 1991), requires all College and Universities to publish and distribute an annual security report containing crime statistics, as well as security policies and procedures. The Act is enforced by the United States Department of Education. The Clery Act requires that the University publish this annual report every year by October 1st that contains three years of campus crime statistics and certain campus security policy statements. In conforming to this statute, Thomas Edison State University is proud to present the institution's statistics.

The Clery Act

The Clery Act requires Thomas Edison State University to disclose three general categories of crime statistics, some with significant subcategories and conditions:

1) **Criminal Offenses**—

- Criminal Homicide, including:
 - Murder and Non-negligent Manslaughter, and
 - Negligent Manslaughter
- Sex Offenses including:
 - Forcible, and
 - Non-forcible
- Domestic Violence
- Dating Violence
- Stalking
- Robbery
- Aggravated Assault
- Burglary, where:
 - There is evidence of unlawful entry (trespass), which may be either forcible or not involve force.
 - Unlawful entry must be of a structure - having four walls, a roof, and a door.
 - There is evidence that the entry was made in order to commit a felony or theft.
- Motor Vehicle Theft
- And Arson.

2) **Hate Crimes**—Any of the above-mentioned offenses, and any incidents of Larceny-Theft, Simple Assault, Intimidation, or Destruction/Damage/Vandalism of Property that were motivated by bias; and

3) **Arrests and Referrals for Disciplinary Action**

Additionally, the University has a policy regarding the unlawful possession, use, and sale, distribution of alcohol and illegal drugs. As well the enforcement of state drug and alcohol

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underage drinking laws. Please refer to our policies for both employees and students for detailed description of our programs and procedures, which can be found at <http://www.tesu.edu/about/ir/HEOA-Student-Consumer-Information.cfm>.

In compliance with the Jeanne Clery Act, this report is attached as Appendix A, which lists all reportable statistics. The crime statistics can also be viewed in comparison to other institutions at the U.S. Department of Education <http://ope.ed.gov/security/InstList.aspx>.

Timely Warning and Emergency Notification

Thomas Edison State University is required to notify the University's community of certain emergency situations and specific crimes that are considered to be a threat to staff and/or students that are covered by the Clery Act. The Clery Act crimes are: criminal homicide including murder and negligent manslaughter, sexual offenses, robbery, aggravated assault, burglary, arson, motor vehicle theft, and hate crimes.

In order to effectively distribute safety information, regarding the crime or emergency that has been received, the Director of Facilities and Operations or member of the President's Council will contact the Director of Communications or Designee, who will then disseminate timely warnings and emergency notifications through e-mails, text messages and the University's web site. The alerts are disseminated as soon as pertinent information is available.

Timely warnings provide the time, location and type of crime committed on or near the University's facilities. The information provided by timely warnings is designed to promote safety and allow individuals to take precautionary measures. Emergency notifications are issued without delay upon confirmation that there has been a significant emergency or dangerous situation occurring on or near the University's facilities that involves an immediate threat to the health and/or safety of staff or students. These threats consist of an array of hazards, including but not limited to: natural disasters, violent crimes, or environmental danger. The incident will conclude with an overview of the resolved crisis. The University tests the procedures for notification and the emergency communication systems semiannually.

Safety Policies and Procedures at Thomas Edison State University

While Thomas Edison State University offers limited classroom instruction, students regularly come to the University to seek information about its academic programs, to meet with academic advisors, to take proficiency exams, or to visit. The Office of Facilities and Operations provides training and communication biannually to on-site students and staff.

If a crime occurs while a student/staff member is at the University, they should call 911 and/or immediately contact the security guard of the nearest University building. The security guard will then contact the appropriate authorities. The NJ State Police have jurisdiction and access to all University facilities.

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In addition, any crime should be reported to the University's Director of Facilities and Operations, Mary Hack. The Director may ask for a written report. A copy of this report will be given to the Vice President of Administration and Finance and the President's Council for corrective action, if necessary.

Information concerning any University crime is housed in a detailed log maintained by each security station and security personnel. Security guards are required to complete incident reports reviewed by the New Jersey State Police and Trenton local authorities following an incident. Information recorded in the logs include; date the crime was reported, date and time the crime occurred, nature of the crime, the general location of the crime and disposition of the complaint if known. Specific information regarding crime is available upon request from the Director of Facilities and Operations, Mary Hack located in Kelsey Hall. The Director can be contacted by telephone at (609) 984-1661 or by letter at:

Thomas Edison State University
Attention: Director of Facilities and Operations
111 West State Street
Trenton, NJ 08608

If a crime committed involves an employee of the University, the Director of Human Resources, Heather Brooks, will be notified and appropriate action will be taken.

Crime can also be reported confidentially to the NJ State Police at any time by calling (609)777-4949, 24 hours a day, 7 days per week.

Please keep in mind that suspicious activity throughout the State of NJ can be reported 24/7 to the NJ Office of Homeland Security and Preparedness, Counterterrorism Watch by phone: 866-4SAFENJ (866-472-3365) or 2-1-1 and/or email: tips@njohsp.gov. "If you see something, say something".

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Please be mindful to follow the safety suggestions below:

- Be aware of your surroundings. Keep an eye out for people in front of you and behind you.
- Walk with someone, if possible.
- Do not walk alone in an alley.
- Have your keys in your hand before approaching your vehicle.
- Try not to talk on your cell phone.
- Walk confidently with a steady pace. Avoid talking to strangers.
- Lock your vehicle as soon as you enter it. Keep your windows up.
- If you feel the need to have someone escort you to your vehicle, you may contact the nearest building security officer or call the New Jersey State Police (NJSP) at 609-777-4949. Staff who are at Kelsey Hall can call the Capital State Police at 984-4222.

Evacuation Plans and Procedures

Thomas Edison State University maintains a mandatory evacuation policy for all facilities. In the event of a fire or upon activation of any fire alarm, all building occupants are required to be evacuated. Building occupants are required to exit the building via the nearest exit doors. Fire drills are conducted annually for all facilities with supervision from the New Jersey State Police and the local Fire Department in attendance. All University facilities have evacuation plans specific to their building. The University's evacuation plans can be found on the web site.

University safety and security procedures and building evacuation plans are updated and distributed semiannually to all students and staff. They are also accessible on our website at <http://www.tesu.edu/about/ir/HEOA-Student-Consumer-Information.cfm>.

Reporting Sexual Misconduct

Title IX of the Education Amendments of 1972, and its implementing regulations, prohibit discrimination on the basis of sex in education programs or activities at higher education

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institutions receiving federal financial assistance. Title IX, therefore, protects all students from sexual violence, regardless of race, national origin, disability, part-time/full-time status, sexual orientation or gender identity.

Anyone who has experienced, witnessed or knows about sexual violence is encouraged to seek help and report the incident as soon as possible. Internal complaints should be made to the University's Title IX Coordinator:

Heather Brooks
Title IX Coordinator
315 West State Street
Trenton, NJ 08618
609-984-1114 x 4140
HBrooks@tesu.edu

The Title IX coordinator administers the complaint investigation and monitors the disposition of complaints. Complaints against individuals who are not students should also be made to the Title IX coordinator, but will be subject to other applicable procedures. The University will conduct a prompt, thorough investigation into a report of sexual misconduct.

The Nonacademic Code of Conduct procedure can be found at the following link: <http://www.tesu.edu/academics/catalog/Nonacademic-Code-of-Conduct.cfm> and will be followed for complaints against students. In addition to the usual disciplinary procedures, the student bringing the complaint of sexual misconduct is permitted to attend the disciplinary hearing, with the same rights to participate as the accused. The student bringing a complaint of sexual misconduct shall also have the right to appeal the decision and/or sanction. The Family Educational Rights and Privacy Act of 1974 (FERPA) permits the University to disclose the outcome of conduct proceedings to the person filing the complaint, if the disclosure is to a victim of an alleged perpetrator of a crime of violence, including sexual misconduct.

All students and staff at Thomas Edison State University are required to complete a mandatory training regarding Prevention and Reporting of Sexual Misconduct.

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The Campus Sex Crimes Prevention Act

Administered by the Department of Education, all institutions of higher learning are required to make available to their respective campus communities where information concerning registered sex offenders may be obtained. This information may be obtained at the [NJ Sex Offender Internet Registry](http://www.njsp.org/sex-offender-registry/index.shtml) <http://www.njsp.org/sex-offender-registry/index.shtml>.

New Jersey Resources and counseling available for victims of crime and assault:

- New Jersey State Parole Board Victim Services 609-292-4582
- State of New Jersey Victims of Crime Compensation Board (VCCB) 877-658-2221
- New Jersey State Office of Victim-Witness Advocacy 609-896-8855
- NJ Department of Community Affairs Domestic Violence Hotline 800-572-SAFE (7233)
- Mothers against Drunk Driving (MADD) Hotline 800-438-6233 800-GET-MADD
- New Jersey Coalition against Sexual Assault Hotline 800-601-7200
- New Jersey's Crime Victim's Law Center 973-729-9342
- New Jersey Division on Women 609-292-8840
- WomanSpace New Jersey Statewide 24 hour counseling hotline (800) 572-7233

University Security Stations and Building Hours of Operation

Glen Cairn Hall

301 West State Street
Trenton, New Jersey 08618
(609) 599-9443 (ext. 4325)
Hours – 7:00 AM – 8:00 PM

Kelsey Hall/CLT Building

111 West State Street
Trenton, New Jersey 08608
(609) 292-7361 (ext. 2357)
Hours – 7:00 AM – 11:00 PM

Hanover Hall

167 West Hanover Street
Trenton, New Jersey 08618
(609) 292-0078 (ext. 3540)
Hours – 7:00 AM – 8:00 PM

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Canal Banks Building

221 West Hanover Street
Trenton, New Jersey 08618
(609) 292-1611 (ext. 3542)
Hours – 7:00 AM – 5:30 PM

New Jersey State Police

609-777-4949 (24/7)

A card access system of electronically encoded photo ID cards are in use for entrance into all buildings. After hours of operations, no student or staff member will have access to the campus buildings unless considered essential personnel with prior authorization. Security Officers lock all of the campus buildings nightly and conduct routine security walkthroughs throughout the buildings.

For more information regarding University Security, please contact the Office of Facilities at 609-984-1661.

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APPENDIX A

**Thomas Edison State
University Campus Safety and
Security Report Reported
Crimes**

The University is pleased to report that for the fourth consecutive year, there are no reported crimes on campus. The following is a summary of reported crimes from 2013 through 2016.

	2013	2014	2015	2016
Homicide	0	0	0	0
Sexual Offenses	0	0	0	0
Robbery	0	0	0	0
Aggravated Assault	0	0	0	0
Burglary	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Arson	0	0	0	0

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REPORTED CRIMINAL OFFENSES			
		Geographic Location	
Offense	Year	On-Campus Property	Public Property
Murder/Non-Negligent Manslaughter	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Manslaughter by Negligence	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Rape	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Fondling	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Incest	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Statutory Rape	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Robbery	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Aggravated Assault	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Burglary	2013	0	0
	2014	0	0
	2015	0	0

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	2016	0	0
Motor Vehicle Theft	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
	2013	0	0
Arson	2014	0	0
	2015	0	0
	2016	0	0

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REPORTED HATE CRIMES			
		Geographic Location	
Offense	Year	On-Campus Property	Public Property
Race	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Religion	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Sexual Orientation	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Gender	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Gender Identity	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Ethnicity	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
National Origin	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Disability	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Murder and Non-negligent Manslaughter	2013	0	0
	2014	0	0
	2015	0	0

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	2016	0	0
Sexual Assault	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Robbery	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0

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REPORTED HATE CRIMES Cont'd.			
Aggravated Assault	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Burglary	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Motor Vehicle Theft	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Arson	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Larceny – Theft	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Simple Assault	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Intimidation	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Destruction/Damage/Vandalism of Property	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0

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REPORTED VAWA OFFENSES			
		Geographic Location	
Offense	Year	On-Campus Property	Public Property
Domestic Violence	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Dating Violence	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Stalking	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0

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ARRESTS AND DISCIPLINARY REFERRALS			
		Geographic Location	
Offense	Year	On-Campus Property	Public Property
Arrests: Weapons: Carrying, Possessing, Etc.	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Disciplinary Referrals: Weapons: Carrying, Possessing, Etc.	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Arrests: Drug Abuse Violations	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Disciplinary Referrals: Drug Abuse Violations	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Arrests: Liquor Law Violations	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0
Disciplinary Referrals: Liquor Law Violations	2013	0	0
	2014	0	0
	2015	0	0
	2016	0	0