



# THOMAS EDISON STATE UNIVERSITY

Office of Military & Veteran Education

Phone: 609-777-5696

Fax: 609-984-7143

## Request for Course Extension

for Forward-Deployed Military Personnel

REVISION: FEBRUARY 2022

This form should only be used when requesting an *exception* to the 50 percent course work completion requirement or the payment of the required course extension fee, due to qualifying military exceptions.

### REQUIRED INFORMATION

First Name:

Student ID:

Last Name:

Email Address:

### DOCUMENTATION Indicate what documentation will be provided, confirming your deployed status.

Command Letter

Deployment Orders

(OCONUS) PSC Orders

Personnel Records

TAD/TDY Orders

Activation Orders

Other (please specify):

### COURSES

*If the email button is not working, please complete the requested information and submit this form to [militaryeducation@tesu.edu](mailto:militaryeducation@tesu.edu).*

### OFFICIAL UNIVERSITY USE ONLY: PLEASE DO NOT WRITE BELOW THIS LINE.

Basis for exception recommendation (if applicable):

Case Number:

Staff Signature:

#### Recommendation

Extension

Fee Waiver

Date: